EXHIBITOR APPLICATION

INSTRUCTIONS: Complete all sections and sign and return completed application to the NCOIL National Office via mail to 2317 Route 34, Suite 2B Manasquan, New Jersey 08736 or e-mail to CMcLavish@ncoil.org by September 10th.

COMPANY INFORMATION

Primary Contact ___________________________ Title ___________________________ Date Submitted (______) _______-_____________ (______) _______-_____________

Company Name ___________________________ Telephone ___________________________ Fax ___________________________

Street Address ___________________________ Building/Suite ___________________________

City ___________________________ State ___________________________ Zip ___________________________

E-mail ___________________________ Web site ___________________________

FEES

The hotel will provide a 6 or 8 foot table for table-top displays. The hotel may charge for access to electricity. The exhibit space rental charge is $1,500 if paid in full on or before February 5th; if paid after February 5th the charge is $1,750. Included with your booth package your company will receive one (1) complimentary registration to this NCOIL Meeting. This includes access to all meetings, general sessions, receptions, and luncheon. The cost for additional booth personnel badges is $400 each and includes access to all committee meetings and NCOIL Welcome Reception.

| Booth on before 8/24 | $1,500 | after 8/24 | $1,750 | $ _____________ |
| Exhibit Personnel | | No charge | | |
| Extra Personnel | | $400 | | $ _____________ |
| Extra Personnel | | $400 | | $ _____________ |

TOTAL AMOUNT $ _____________

PAYMENT

Please make checks payable to National Council of Insurance Legislators or NCOIL and mail to: 2317 Route 34, Suite 2B, Manasquan NJ 08736. Online payments can be made by visiting our Eventbrite page here

AUTHORIZATION

WE AGREE TO ABIDE BY THE GENERAL RULES AND REGULATIONS GOVERNING THIS PROGRAM AS PRINTED ON THE RULES AND REGULATIONS FACT SHEET INCLUDED AS PART OF THIS APPLICATION. ACCEPTANCE OF THIS APPLICATION BY SHOW OF SIGNATURE CONSTITUTES A CONTRACT. PLEASE BE AWARE THAT YOU WILL STILL NEED TO SUBMIT AN NCOIL REGISTRATION FORM FOR YOUR MEETING ATTENDANCE.

Date ___________________________ Authorized Signature ___________________________
NATIONAL COUNCIL OF INSURANCE LEGISLATORS: NCOIL is an organization of state legislators whose main area of public policy concern is insurance legislation and regulation, and whose stated purposes are promoting state insurance regulation and providing education to its members. Many legislators active in NCOIL either chair or are members of the committees responsible for insurance legislation in their respective state houses across the country.

NCOIL reserves the right to prohibit any exhibit that it determines to run counter to the above stated public policy concerns and purposes of NCOIL, with refund of the exhibit fee less than 10% administrative fee.

APPLICATION: Application for exhibit space should be made immediately to ensure the best possible location of your booth(s). Application can be initiated by phone, or e-mail to the following address: NCOIL 2317 Route 34, Suite 2B Manasquan, New Jersey 08736 732-201-4133 E-mail: cmclavish@ncoil.org Web site: www.ncoil.org

Payment and written application for the space must be received in writing within five (5) working days following the reservation or the space will be released for re-assignment. Payment in full must be paid in advance of meeting in order for an exhibitor to be permitted on exhibit floor.

LOCATION OF EXHIBITS: The NCOIL 2020 “Summer” Meeting will be held at the Hilton Alexandria Old Town. Exhibits will be located near the NCOIL registration desk.

CONTRACT: Each exhibitor must execute a contract of which these Rules and Regulations are a part of the right to use the space assigned. Please read this prospectus carefully. Signing the contract means you have accepted all the provisions set forth in this prospectus. In the event of fire, strikes, riots, civil commotion, acts of God, war, or other unavoidable circumstances rendering it impossible or impractical for any reason for NCOIL to perform such contract, NCOIL’s performance under such contract shall be excused. In such events, all deposits and payments made by the exhibitor for exhibit space shall be returned to the exhibitor.

PAYMENT: Payment of 100 percent of the total space rental fee is due with the written space application. Payment may be by company check or by credit card at Evensprite.com. There is no hold on exhibit space. Space will be finalized once full payment and the application are received at the NCOIL National Office.

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REQUESTS FOR SPACE WILL NOT BE CONSIDERED IF THESE TERMS ARE NOT MET: The National Council of Insurance Legislators shall have the right to dispose of exhibit privileges and space not meeting these conditions without liability of any kind on its part. Exhibitors will be admitted to the exhibit area only when these terms are met. All checks must be made payable to NCOIL, 2317 Route 34, Suite 2B Manasquan NJ 08736, in advance of exhibit in order for an exhibitor to be permitted on exhibit floor.

CANCELLATION AND REGULATIONS GOVERNING NON-PAYMENT: Refunds of deposits or payments will be made only if the booth space is resold or reassigned by NCOIL. If the booth space is not resold, no refund will be issued.

EXHIBITOR REGISTRATION: One person per exhibit will be allowed to attend regular conference sessions with the payment of a full booth fee. That person must complete an NCOIL registration form. Additional exhibitor staff badges can be purchased for $40 each in advance or at on-site registration. Additional exhibitor staff will be allowed to attend all meetings and the Welcome Reception.

FACILITIES FURNISHED: In addition to the exhibit space, NCOIL will provide each exhibitor with a standard 6’ skirted table. No allowance will be made for facilities not utilized. SERVICES CONTRACTOR ADDITIONAL FACILITIES: Additional fees will apply for any additional facilities, and/or audio-visual needs. Charges for these services shall be payable to the service contractor and shall indemnify and hold harmless NCOIL from any liability arising from installation, servicing and/or dismantling of any special facilities. Information regarding services provided is included with this prospectus.

CHARACTER OF EXHIBIT: NCOIL reserves the right to expel, decline or prohibit any exhibit or proposed exhibit which does not comply with these rules. All demonstrations or other promotional activities must be confined to the limits of their exhibit booth. Exhibitor must procure at its own cost and expense any necessary licenses and/or official permits necessary for purposes of displaying and/or exhibiting any products or services at said exposition. No firm or organization not assigned exhibit space will be permitted to solicit business within the exhibit area. Interference with the light or space of other exhibits is not permitted. Display material exposed on unfinished surfaces is not permitted and must be finished at the exhibitor’s expense. No “live” microphones or loudspeaker equipment will be permitted in any exhibit booth if they intrude upon any other exhibit. NCOIL will have sole decision-making authority to determine intrusion. Portable film, slide and video projection devices may be utilized so long as other rules are met. NCOIL reserves the right to restrict the exhibits which because of noise, method of operation, materials or for any reason become objectionable and also to prohibit or evict an exhibit which, in the opinion of NCOIL, may detract from the general character that NCOIL determines to be desirable. In the event of such restriction or eviction, NCOIL is not liable for any refund or rentals or any other exhibit expense.

SET-UP AND TEAR-DOWN TIMES: ALL SET-UP MUST BE COMPLETED BY 2 p.m. on Thursday, September 24, 2020. Suggested attendance at exhibition space is from 8 a.m. through 4:00 p.m. on Friday and from 8 a.m. to 12:00 p.m. on Saturday, but booths do not need to be attended. NCOIL is not responsible for lost or stolen booth materials. Exhibitors will be held responsible for any damage done to the building, equipment or decorations by them or their employees. No nails, tacks or screws shall be driven into walls, picture frames, woodwork or floors of the building. No signs, posters, announcements or other articles shall be posted, nailed or otherwise attached to any of the pillars, walls, doors, floors, etc. ALL STRIKING MUST BE COMPLETED BY 1:00 p.m. ON Saturday, September 26, 2020. NO TEAR-DOWN DURING EXHIBIT HOURS WILL BE PERMITTED.

NON-ENDORSEMENT: The exhibiting of products at the NCOIL 2020 “Summer” Meeting and Seminar does not constitute an endorsement by NCOIL of the products or views so exhibited; nor is an exhibitor permitted to represent in any manner that its goods, services, or views have been endorsed. Goods may be sold for delivery on the floor or orders may be taken for future delivery. The sale of any goods may be made in cash, check or credit card. Exhibitors will be solely responsible for payment of any sales, use, taxes or other transactions taking place at the NCOIL 2020 “Summer” Meeting and Seminar and hold harmless the National Council of Insurance Legislators, its officers, employees and members from any liability arising from the transactions taking place at the NCOIL 2020 “Summer” Meeting and Seminar. Free samples and souvenirs may be given away. Drawings are permissible.

INDEMNITY: Exhibitor agrees to indemnify and hold harmless the National Council of Insurance Legislators and any and all cosponsors, their officers, employees and members from any and all liability for any person or persons for or by reasons of the breach of exhibitor, his/her agents, servants or employees of any condition, defect or otherwise of any apparatus, equipment or fixtures furnished by exhibitor in connection with his/her exhibit. Exhibitor further agrees to hold harmless NCOIL, cosponsors, their offices, employees and members from any and all liability arising from the transactions taking place at the NCOIL 2020 “Summer” Meeting and Seminar and hold harmless the National Council of Insurance Legislators and any and all cosponsors, their officers, employees and members from any and all liability arising from such loss, damage or injury. Exhibitor assumes entire responsibility and hereby agrees to protect, indemnify, defend and save the National Council of Insurance Legislators, NCOIL and any and all cosponsors, their officers, employees and members from any and all liability for any person or persons for or by reasons of the breach of contract, any and all claims from such loss, damage or injury. Exhibitor assumes entire responsibility and hereby agrees to protect, indemnify, defend and save the National Council of Insurance Legislators, NCOIL and any and all cosponsors, their officers, employees and members from any and all liability for any person or persons for or by reasons of the breach of contract, any and all claims from such loss, damage or injury. Exhibitor further agrees to hold harmless NCOIL and all host sites do not maintain insurance covering exhibitor property and that it is the sole responsibility of exhibitor to obtain business interruption and property damage insurance covering such losses by exhibitor.

AMENDMENTS: Any and all questions or issues not specifically covered in these Rules and Regulations may be amended at any time by NCOIL. These Rules and Regulations may be amended at any time by NCOIL and all such amendments will be equally binding on all exhibitors along with other terms, items and inclusions within these Rules and Regulations, the Application and Contract, the Exhibitor Prospectus and/or any and all applicable documents.