

NATIONAL CONFERENCE OF INSURANCE LEGISLATORS
BUSINESS PLANNING/BYLAWS REVISION/MEMBERSHIP COMMITTEES
CHARLESTON, SOUTH CAROLINA
FEBRUARY 28, 2015
MINUTES

The National Conference of Insurance Legislators (NCOIL) Business Planning, Articles of Organization & Bylaws Revision, and Membership Committees met at The Mills House in Charleston, South Carolina, on Saturday, February 28, 2015, at 7:00 a.m.

Sen. James Seward of New York, chair of the Business Planning Committee; Rep. Ron Crimm of Kentucky, vice chair of the Articles of Organization & Bylaws Revision Committee; and Reps. George Keiser of North Dakota and Brian Kennedy of Rhode Island, co-chairs of the Membership Committee, presided.

Other legislators present were:

Sen. Travis Holdman, IN	Rep. Ken Goike, MI
Rep. Matt Lehman, IN	Sen. Neil Breslin, NY
Rep. Steven Riggs, KY	

Also in attendance were:

Susan Nolan, Nolan Associates, NCOIL Executive Director
Candace Thorson, Nolan Associates, NCOIL Deputy Executive Director

BUSINESS PLANNING COMMITTEE
MINUTES

The Committee unanimously approved the minutes of its November 20, 2014, joint meeting in San Francisco, California, with the Articles of Organization & Bylaws Revision Committee and the Membership Committee.

UPDATE ON EFFORTS REGARDING NCOIL ADMINISTRATION

Sen. Seward, chair of an Ad Hoc Strategic Planning Working Group comprised of NCOIL past presidents, reported that the Working Group was considering potential use of a firm to help identify candidates for NCOIL Executive Director, as Nolan Associates did not renew its contract past December 31, 2015. He said that the NCOIL Officers would be involved in making the final determination on a new Executive Director.

During discussion that followed, legislators agreed that the Officers had an important role to play, noted that certain interested parties had inquired informally regarding the Executive Director opportunity, and considered issues regarding a potential Request-for-Proposal (RFP).

NCOIL REPRESENTATION IN WASHINGTON, D.C.

Sen. Seward reported that the Ad Hoc Strategic Planning Working Group had determined not to move forward with a proposed Council of State Governments (CSG) partnership for NCOIL representation in Washington, D.C. He said the need to find a new Executive Director had factored into the decision. In addition, Ms. Nolan overviewed Working Group concerns regarding CSG copyright of NCOIL material it would have developed and regarding the respective roles that NCOIL and CSG play in financial services discussions.

FUTURE MEETING LOCATIONS

Ms. Nolan reported on efforts to secure future meeting locations and said that upcoming sites included:

2015 Summer	Indianapolis, IN
2015 Annual	San Antonio, TX
2016 Spring	Little Rock, AR
2016 Summer	Portland, OR
2016 Annual	Las Vegas, NV

Among other things, legislators then suggested potential 2016 and 2017 locations, including Big Sky, Montana; Chicago; New Orleans; Phoenix; and Salt Lake City.

MEETING EVALUATION SURVEY

Ms. Nolan reported on outcomes of a post-2014 Annual Meeting evaluation survey, saying that results were generally positive, especially among legislative attendees. She said that 11 legislators had responded, compared to 32 non-legislators, and that more might be done to encourage legislative submissions. In summarizing responses to specific survey questions, Ms. Nolan said that approximately half of legislative respondents had attended the Annual Meeting Legislators' Roundtable.

Sen. Holdman suggested holding a legislative welcome breakfast on the first day of future NCOIL conferences, in lieu of the current scheduling approach. Following discussion regarding the importance of welcoming new legislators, Committee members and Ms. Nolan determined to explore the issue further.

REIMBURSEMENT FOR HOTEL CANCELLATIONS

Ms. Nolan outlined NCOIL obligations related to hotel room blocks and attrition charges and said that according to NCOIL policy, registrants must pay for room nights they cancel within seven days before an NCOIL conference. She said that weather challenges resulted in approximately 20 registrants making last-minute Spring Meeting cancellations. Ms. Nolan asked for guidance on whether to charge these registrants for the nights they cancelled.

Legislators discussed the NCOIL cancellation policy as related to The Wyndham Grand Hotel rules and, among other things, determined that NCOIL should continue to enforce its seven-day cancellation policy.

The Committee then adjourned to the Articles of Organization & Bylaws Revision Committee meeting.

BYLAWS REVISION COMMITTEE

PROPOSED AMENDMENT REGARDING COMMITTEE CHAIRMANSHIP

Ms. Nolan said that recent Bylaws changes had reinforced a distinction between the Audit and Budget Committees while leaving in place a requirement that the NCOIL Vice President chair both committees. In order to achieve balance, she suggested amending Bylaws Section IV(B)(10) so that a different legislator would chair the Budget Committee.

Upon a motion made and seconded, the Committee unanimously voted to have the Treasurer chair the Budget Committee and the Vice President chair the Audit Committee.

Legislators then adjourned to the Membership Committee meeting.

MEMBERSHIP COMMITTEE

Rep. Kennedy urged Committee members, including NCOIL officers, to encourage NCOIL contributing membership and to review background information provided by NCOIL staff. Ms. Nolan reported that NCOIL had reached out after the Annual Meeting to Assem. Ken Cooley (CA), who was attending the Spring Meeting on scholarship.

Due to time constraints, the Committee deferred further discussion until the 2015 Summer Meeting.

ADJOURNMENT

There being no further business, legislators adjourned at 8:00 a.m.