

NATIONAL CONFERENCE OF INSURANCE LEGISLATORS
BUSINESS PLANNING COMMITTEE
BOSTON, MASSACHUSETTS
NOVEMBER 10, 2006
DRAFT MINUTES

The National Conference of Insurance Legislators (NCOIL) Business Planning Committee met at the Marriott Napa Valley Hotel & Spa in Napa Valley, California, on Friday, November 10, 2006, at 8:00 a.m.

Rep. Frank Wald of North Dakota, chair of the Committee, presided.

Other members of the Committee present were:

Rep. Robert Damron, KY
Rep. George Keiser, ND
Sen. Carroll Leavell, NM
Sen. James Seward, NY
Rep. Robert Godshall, PA
Rep. Brian Kennedy, RI
Rep. Kathleen Keenan, VT

Other legislators present were:

Rep. Shirley Bowler, LA

Also in attendance were:

Susan Nolan, Nolan Associates, NCOIL Executive Director
Candace Thorson, NCOIL Deputy Executive Director
Mike Humphreys, NCOIL Director of Legislative Affairs & Education, Life, Health, and Workers' Compensation Insurance

MINUTES

The Committee voted unanimously to approve the minutes of its July 21, 2006, meeting in Boston, Massachusetts.

ADMINISTRATION

FUTURE SITES

Ms. Nolan reported that she had secured locations and tentative destinations for the next several NCOIL meetings, through the 2008 Spring Meeting and also including the 2008 Annual, 2009 Summer, and 2009 Annual Meetings. She said that future sites were as follows:

2007 Spring Meeting	Savannah, Georgia
2007 Summer Meeting	Seattle, Washington
2007 Annual Meeting	Las Vegas, Nevada*
2008 Spring Meeting	Washington, DC
2008 Annual Meeting	Hawk's Cay, Florida

2009 Summer Meeting	Boston, Massachusetts
2009 Annual Meeting	New Orleans, Louisiana

*tentative

Ms. Nolan said she was pursuing hotels in Philadelphia, Pennsylvania, for the 2008 Summer Meeting and would make site visits in the near future. Rep. Godshall said, among other things, that the city would be a wonderful conference location.

Rep. Kennedy noted that NCOIL had never visited New York City and, given New York's strong participation in NCOIL, he said it would be appropriate for the organization to meet there. Ms. Nolan noted that prices in New York City were very high, particularly for food. Following further discussion, the Committee directed staff to look into the possibility of a New York meeting.

DUES AND MEMBERSHIP

Ms. Nolan said dues collection was going well. She and the Committee discussed various dues and membership-related issues.

REGISTRATION FEES FOR STATE AND FEDERAL AGENCIES

Ms. Nolan said that the current NCOIL fee structure did not accommodate attendees from federal and non-insurance department state agencies. She said this was becoming problematic as more representatives of such agencies registered for NCOIL meetings.

Following discussion, the Committee voted via unanimous voice vote to add another registration category entitled "All other state/federal agencies" and to charge the same fee as that used for the "Insurance department (other)" category.

CANCELLATION POLICY FOR MEETING ATTENDEES

Ms. Nolan overviewed the current NCOIL policy for handling meeting cancellations and commented that the system was burdensome for NCOIL staff and seemed to be overly generous. She directed the Committee to an overview of other organizations' cancellation policies, including those of the National Association of Insurance Commissioners (NAIC), National Conference of State Legislatures (NCSL), Council of State Governments (CSG), and American Legislative Exchange Council (ALEC).

The Committee discussed several options for revising the NCOIL procedure and voted for the following:

Up to 21 days prior	Full refund minus \$75 processing fee
Between 21 and 14 days prior	Half refund
After 14 days prior	No refund

ADJOURNMENT

There being no further business, the meeting adjourned at 8:40 a.m.

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